



# **MEMORANDUM**

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## FIRE DEPARTMENT

**To:** City Council  
**From:** Fire Chief Steve Parker  
**Date:** May 1, 2018  
**Subject:** Fire Station No. 2 Project Update & Budget Review

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The Fire Station No. 2 relocation project is well underway. On the evening of April 12, 2018 the second of two community meetings was held regarding the development of a conceptual design for the new Fire Station.

At this meeting PGAL Architects presented a conceptual site location and building design based on the Fire Department and the community's input. The design and site plan were well received by the community.

The next step in the process is finalizing a project budget. Since the April 12<sup>th</sup> meeting, Gallagher Construction Management has been working with the Fire Department and PGAL Architects on developing a budget based on the conceptual design.

Tonight's study session item will bring the Council up-to-date on the Fire Station No.2 project status, and then focus on the projected construction budget.

A draft budget has not been attached to this memo as a final budget development meeting between the Fire Department, PGAL and Gallagher is scheduled for the morning of Thursday, April 26.

