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September 13, 2018

Mr. Craig Hahn  
Utilities Superintendent  
City of Farmers Branch  
P.O. Box 819010  
Farmers Branch, Texas 75381-9010

Re: Exterior Repaint of Westside Elevated Storage Tank

Dear Mr. Hahn:

Sealed competitive proposals were received at 2:00 p.m., Tuesday, August 21, 2018 for the Exterior Repaint of the Westside Elevated Storage Tank project. The selection committee to review the proposals met on Thursday September 13, 2018 to review and score the contractor's submittals. The evaluation score was added to the bid price score to determine the best qualified contractor for this project.

Through this process the committee has selected J.R. Stelzer of Lincoln, Nebraska. Accordingly, based on the information presented to the committee and based on the scoring, it is recommended that the city accept the proposal from J. R. Stelzer and award a construction contract in the amount of \$276,584.00 to J. R. Stelzer.

We are available to discuss this recommendation of the committee.

Sincerely,



John W. Birkhoff, P.E.

Enclosures

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**MEMORANDUM**

**To:** Mr. Craig Hahn  
**From:** John W. Birkhoff, P. E.  
**Date:** September 13, 2018  
**Subject:** Westside Elevated Tank Committee

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On September 13, 2018 the city assembled a committee to review the sealed competitive proposals submitted on August 21, 2018 for the Exterior Repainting of the Westside Elevated Storage Tank. Seven responsive proposals were submitted for evaluation.

The committee eliminated five of the eight proposals that the bid amount was greater than the budget. The third low proposer was eliminated due to the lengthy litigation they reported on projects.

After review of the submitted data the committee determined to base the evaluation of the proposers on five topics and the included Completeness of the submittal, Years of Experience, Experience on similar projects, Write up of execution of the proposed work, Background of Superintendent and understanding of Subcontractor scope of work.

The following is a breakdown of the scoring

Description	NG	Stelzer
Completeness of package	2	5
Years of Experience	8	10
Similar project experience	4	5
Write up of executing the work	6	10
Superintendent	5	5
Subcontractor	0	5
TOTAL Qualifications	25	40
Price Score	60	57
TOTAL	85	97