



FARMERS BRANCH, TX

# Boards & Commissions

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## **ANIMAL SHELTER ADVISORY COMMITTEE**

The committee makes recommendations in connection with the operation of the Animal Shelter and other matters requested by the City Council or City Administration.

### **Details**

**Contact Name:** Miguel Gauna

**Contact Email:** miguel.gauna@farmersbranchtx.gov

**Contact Phone:** (972) 919-8770

**Enacting Resolution:** 4/16/1990 Ord. 1882 Creation with 4 Members; 9/4/2007 Ord. 2915 3 Members Added; 4/21/2013 Ord. 3221 Established 7 Members;

**Term Length:** 2

**Term Limit:** 0

**Special Qualifications Required:** Its members consist of at least one licensed veterinarian, one city official, one person whose duties include the daily operations of an animal shelter, and one representative from an animal welfare organization.

**Duties:** The advisory committee will assist the city in complying with regulations that include: Standards for housing and sanitation, Standards for separation and holding of animals, Standards for feeding and watering animals, Inspection of the shelter by a veterinarian for compliance with state regulations, Record keeping on the disposition of animals, Standards for personnel training and euthanasia

**Meetings:** Required to meet a minimum of 3 times a year.

**Member Size:** 8

## Current Appointments (7)



**Miguel Gauna**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Animal Shelter Manager

**Dais Seat:** 4



**Cathrine McManus**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Resident

**Dais Seat:** 8



**Lib Grimmatt**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Resident

**Dais Seat:** 7



**Kristina Valentine**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Resident

**Dais Seat:** 3



**Robert Dye**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** City Official

**Dais Seat:** 2



**Becky Fisher**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Resident

**Dais Seat:** 5



**Terry Ford**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Position:** Vet, Chair

**Dais Seat:** 1

## Current Vacancies



**Immediate Vacancy   Term Ends:** Jun 30, 2020

**Dais Seat:** 6

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## FARMERS BRANCH MANSKE LIBRARY BOARD

The board makes recommendations in connection with the operation of the Manske Library and other matters requested by the City Council or City Administration.

### Details

**Contact Name:** Sara Egan

**Contact Email:** sara.egan@farmersbranchtx.gov

**Contact Phone:** (972) 919-2520

**Enacting Resolution:** 2/17/1969 Ord. 768 7 Members Added; 2/3/1992 Ord. 1974 7 Members Added; 9/4/2007 Ord. 2915 2 Members Added; 4/21/2013 Ord 3221 Established 11 Members

**Term Length:** 2

**Term Limit:** 3

**Duties:** Duties include the review of programs and services, citizens' input to the Suggestion Box, and attend special events related to library associations.

**Meetings:** Regular meetings are typically held the 2nd Thursday of the month at the Manske Library.

**Member Size:** 11

### Current Appointments (10)



**Jennifer Allen**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Position:** Secretary

**Dais Seat:** 4



**Weber Baker**

**Start:** Aug 01, 2017 **End:** Jun 30, 2019

**Dais Seat:** 2



**Jennifer Bauer**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Dais Seat:** 7



**Stacey Baker**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Dais Seat:** 8



**Rachelle Hale**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Dais Seat:** 10



**Bonnie Potraza**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Position:** Chair

**Dais Seat:** 5



**Jessica Rodriguez**

**Start:** Aug 01, 2017 **End:** Jun 30, 2019

**Dais Seat:** 9



**Whitney Thomas**

**Start:** Aug 01, 2017 **End:** Jun 30, 2019

**Dais Seat:** 6



**Ginny Welch**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Position:** Vice Chair

**Dais Seat:** 3



**Natasha Moser**

**Start:** Aug 01, 2017 **End:** Jun 30, 2019

**Dais Seat:** 1

#### **Current Vacancies**



**Immediate Vacancy**

**Term Ends:** Jun 30, 2019

**Dais Seat:** 11

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## HISTORICAL PRESERVATION & RESTORATION BOARD

The board makes recommendations in connection with the operation of the Historical Park and other matters requested by the City Council or City Administration.

### Details

**Contact Name:** Jeff Harting

**Contact Email:** jeff.harting@farmersbranchtx.gov

**Contact Phone:** (972) 919-2630

**Enacting Resolution:** 11/16/1981 Ord. 1369 Creation with 6 members; 2/1/1982 Ord. 1373 1

Member Added; 2/3/1992 Ord. 1973 2 Alternate Members Added; 1/21/2002 Ord. 2653

Removing Alternates; 9/4/2007 Ord. 2915 2 Members Added; 4/21/2013 Ord. 3221 Established 11 Members

**Term Length:** 2

**Term Limit:** 3

**Duties:** Duties include the review of acquisition of historical buildings and artifacts, provide input regarding the historical park, and assist with the Friends of the Historical Park raising funds for projects.

**Meetings:** Regular meetings are typically held the 4th Tuesday of the month at the Historical Park.

**Member Size:** 11

### Current Appointments (10)



**Carol Dingman**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Dais Seat:** 8



**Warren Wetzel**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Dais Seat:** 4



**Bill Stolp**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Vice Chair

**Dais Seat:** 2



**Lisa Neumeyer**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 1



**Kay Lynn Lyon**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 11



**Elisa (Bitsy) Laney**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 7



**John Hylkema**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 6



**William Frome**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 5



**Gail Cope**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Secretary

**Dais Seat:** 10



**Ann Christman**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Position:** Chair

**Dais Seat:** 3

## **Current Vacancies**



**Immediate Vacancy   Term Ends:** Jun 30, 2020

**Dais Seat:** 9

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## **MUNICIPAL DRAINAGE SYSTEM ADVISORY COMMITTEE**

The committee makes recommendations in connection with the operation of the drainage utility fees, improvements, and services; and other matters requested by the City Council or City Administration.

### **Details**

**Contact Name:** Marc Bentley

**Contact Email:** marc.bentley@farmersbranchtx.gov

**Contact Phone:** (972) 919-2593

**Enacting Resolution:** 3/17/2015 Res. 2015-028 Creation with 4 Members & 1 Non-Voting Ex-Officio; 7/11/2017 Res. 2017-084 5 Members & 1 Non-Voting Ex-Officio Member

**Term Length:** 4

**Term Limit:** 0

**Special Qualifications Required:** Its members consist of at least one City resident or HOA representative, representative of the business community, representative of the construction and development industry, current Valwood Improvement Authority Director, and City Council member (a non-voting ex-officio member).

**Duties:** Duties include the review of the drainage utility fees, improvements, and services. Provide the City Council with guidance and recommendations regarding fees, existing or proposed improvements, and services.

**Meetings:** Required to meet annually, typically 2-4 meetings a year.

**Member Size:** 7

### **Current Appointments (7)**



**Amy Rogers**

**Start:** Apr 07, 2015    **End:** Jun 30, 2019

**Position:** Resident

**Dais Seat:** 1



**Pat Canuteson**

**Start:** Apr 07, 2015   **End:** Jun 30, 2019

**Position:** Valwood, Chair

**Dais Seat:** 3



**James Dan Heard**

**Start:** Jul 11, 2017   **End:** Jun 30, 2021

**Position:** Development

**Dais Seat:** 4



**Raul Peralta**

**Start:** Jun 30, 2017   **End:** Jun 30, 2021

**Position:** Alternate

**Dais Seat:** 7



**Mike Sheaffer**

**Start:** Apr 07, 2015   **End:** Jun 30, 2021

**Position:** Business

**Dais Seat:** 2



**Todd Womble**

**Start:** Jul 11, 2017   **End:** Jun 30, 2021

**Position:** Resident

**Dais Seat:** 6



**John Norwood**

**Start:** Jul 11, 2017   **End:** Jun 30, 2021

**Position:** City Official

**Category:** Ex-Officio

**Dais Seat:** 5

**Current Vacancies**

No Current Vacancies



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## **PARKS & RECREATION BOARD**

The board makes recommendations in connection with the operation of the park facilities and recreation programs and other matters requested by the City Council or City Administration.

### **Details**

**Contact Name:** Jeff Harting

**Contact Email:** jeff.harting@farmersbranchtx.gov

**Contact Phone:** (972) 919-2630

**Enacting Resolution:** 10/20/1969 Ord. 826 Creation with 6 Members; 8/2/1971 Ord. 885 Duties & Responsibilities; 10/19/1981 Ord. 1363 Stagger Terms; 2/3/1992 Ord. 1975 Established 6 Members and 2 Alternates; 7/22/2002 Ord. 2668 Honorary Position of Emeritus; 9/4/2007 Ord. 2915 3 Members Added; 4/2/2013 Ord. 3221 Established 11 Members; 7/17/2018 Ord 3509 Established 8 Members

**Term Length:** 2

**Term Limit:** 3

**Duties:** Duties include the review of programs and services, visit park sites or facilities, and attend special events related to parks and recreation.

**Meetings:** Regular meetings are typically held the 3rd Thursday of the month at the Community Recreation Center.

**Member Size:** 11

### **Current Appointments (11)**



**David Merritt**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 11



**Barbara Leedy**

**Start:** Jun 11, 2017   **End:** Jun 30, 2019

**Position:** Secretary

**Dais Seat:** 10



**Stephan Root**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 9



**Pat Thompson**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 8



**Robert Stewart**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 7



**Christine Dimon**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 6



**Connie Hardy**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 5



**Jan Wooldridge**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Chair

**Dais Seat:** 4



**Adriane Young**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 3



**Marc Traynor**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 2



**Sarah Langhorst**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 1

### **Current Vacancies**

No Current Vacancies

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## **PLANNING & ZONING COMMISSION**

The commission makes recommendations in connection with development and use of private property and the planning of public improvements, and other matters requested by the City Council or City Administration.

### **Details**

**Contact Name:** Tina Firgens

**Contact Email:** tina.firgens@farmersbranchtx.gov

**Contact Phone:** (972) 919-2534

**Enacting Resolution:** (Formerly known as Zoning Commission) 5/55/1951 Ord. 17 Creation with 3 Members; 8/6/1956 Ord. 108 Established 4 Members; 11/4/1957 Ord. 142 Established 7 Members; 1/18/1960 Ord. 219 Terms, Duties & Powers; 5/8/1967 Ord. 673 Established 9 Members; 6/5/1967 Ord. 676 Repealed Ord. 673; 7/24/1989 Ord. 1827 Established 7 Members and 2 Alternates; 9/4/2007 Ord. 2915 2 Members Added; 5/15/2011 Ord. 3030 Established 9 Members; 4/2/2013 Ord. 3221 Established 9 Members; 7/17/2018 Ord. 3509 Established 8 Members

**Term Length:** 3

**Term Limit:** 2

**Duties:** Duties include considering requests related to zoning and the subdivision or platting of land. Conduct public hearings and make recommendations to the City Council with regard to all of these matters. Commissioners review the Citys Comprehensive Plan and Master Thoroughfare Plan; that may include conducting special studies on issues that affect the physical, social and economic health of the community as needed. Commissioners may need to dedicate time to study agenda packets, visit development sites, and attend special events related to planning.

**Meetings:** Regular meetings are typically held the 2nd and 4th Mondays of the month at City Hall.

**Member Size:** 8

### Current Appointments (8)



**Cristal Retana**

**Start:** Jun 19, 2018   **End:** Jun 30, 2021

**Dais Seat:** 4



**Linda Bertl**

**Start:** Jul 11, 2017   **End:** Jun 30, 2020

**Dais Seat:** 2



**Sergio De Los Santos**

**Start:** Jun 19, 2018   **End:** Jun 30, 2021

**Position:** Vice Chair

**Dais Seat:** 8



**Michael Driskill**

**Start:** May 19, 2018   **End:** Jun 30, 2021

**Dais Seat:** 3



**David Moore**

**Start:** Jul 01, 2016   **End:** Jun 30, 2019

**Position:** Chair

**Dais Seat:** 6



**Michael Jared Sullivan**

**Start:** Jul 11, 2017   **End:** Jun 30, 2020

**Dais Seat:** 1



**Tim Yarbrough**

**Start:** Jun 19, 2018   **End:** Jun 30, 2021

**Dais Seat:** 5



**Giovanni Zavala**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 7

### Current Vacancies

No Current Vacancies

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## SENIOR ADVISORY BOARD

The board makes recommendations in connection with the operations of the senior center known as The Branch Connection Center and other matters requested by the City Council or City Administration.

### Details

**Contact Name:** Wimberly Phillips

**Contact Email:** [wimberly.phillips@farmersbranchtx.gov](mailto:wimberly.phillips@farmersbranchtx.gov)

**Contact Phone:** (972) 919-2629

**Enacting Resolution:** (Formerly known as Senior Advisory Council Res. 1984-013; 1986-041; 1990-074; 1991-092; 1995-060; 1997-029; 1997-159) 8/16/1999 Ord. 2493 Creation with 8 Members and 2 Alternates; 7/24/2000 Ord. 2554 Election of Officers; 7/22/2002 Ord. 2668 Honorary Position of Emeritus; 9/4/2007 Ord. 2915 5 Members Added; 6/16/2009 Ord. 3031 Established 12 Members; 4/2/2013 Ord. 3221 Established 15 Members; 1/21/2014 Ord. 3254 Established 12 Members and 2 Alternates;

**Term Length:** 2

**Term Limit:** 0

**Special Qualifications Required:** Its members must be 50 years of age or older.

**Duties:** Duties include the review of programs and services, visit other facilities, and attend special events related to senior centers.

**Meetings:** Regular meetings are typically held the 2nd Thursday at The Branch Connection Center.

**Member Size:** 14

### Current Appointments (12)



**James Matt Rice**

**Start:** Jun 19, 2018 **End:** Jun 30, 2020

**Position:** Chair

**Dais Seat:** 5



**Naomi Fuls**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 2



**Phillip Joe Wallen**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Dais Seat:** 4



**Dale Shaffer**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 10



**Leah Jean Trebert**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 12



**Tom Wooldridge**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Vice Chair

**Dais Seat:** 11



**Deborah Hull**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Position:** Alternate

**Dais Seat:** 13



**Debra Lehman**

**Start:** Jun 19, 2018   **End:** Jun 30, 2019

**Position:** Alternate

**Dais Seat:** 14



**Priscilla Mowinkel**

**Start:** Jun 19, 2018   **End:** Jun 30, 2019

**Dais Seat:** 3



**Jonette Henderson**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 7



**Cindy Bolz**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 8



**Beth Ferrell**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 6

#### **Current Vacancies**



**Immediate Vacancy   Term Ends:** Jun 30, 2019

**Dais Seat:** 9



**Immediate Vacancy   Term Ends:** Jun 30, 2020

**Dais Seat:** 1

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## SUSTAINABILITY COMMITTEE

The board makes recommendations in connection with the administration of the zone and other related matters requested by the City Council or City Administration.

### Details

**Contact Name:** Shane Davis

**Contact Email:** shane.davis@farmersbranchtx.gov

**Contact Phone:** (972) 919-2614

**Enacting Resolution:** 4/5/2016 Res. 2016-037 Creation with 9 Members; 7/12/2016 Res. 2018-060 1 Non-Voting Ex-Officio Member

**Term Length:** 3

**Term Limit:** 0

**Duties:** Duties include research to preserve and enhance the resources of our built and natural environment. This process may include resource conservation, ecological harm prevention, developing and using renewable resources and encouraging self-sufficient practices. The committee reviews and assesses various programs, regulations and activities to promote affordable, efficient, reliable and safe energy systems, and to provide clean, green, safe and accessible open space for residents and visitors.

**Member Size:** 10

### Current Appointments (9)



**David Griggs**

**Start:** Jun 21, 2017 **End:** Jun 30, 2019

**Position:** Chair

**Dais Seat:** 4



**Amy Rogers**

**Start:** Jul 11, 2017 **End:** Jun 30, 2021

**Dais Seat:** 8





**Craig Belanger**

**Start:** Jun 21, 2017 **End:** Jun 30, 2021

**Dais Seat:** 2



**Jeffrey Prutz**

**Start:** Jul 01, 2016 **End:** Jun 30, 2021

**Dais Seat:** 9



**Patricia Link**

**Start:** Jun 21, 2017 **End:** Jun 30, 2021

**Dais Seat:** 7



**Carrie Schweitzer**

**Start:** Jul 12, 2016 **End:** Jun 30, 2019

**Position:** Ex-Officio

**Category:** Ex-Officio

**Dais Seat:** 10



**Charles Lawless**

**Start:** Jun 21, 2017 **End:** Jun 30, 2019

**Dais Seat:** 6



**Micah Harleaux**

**Start:** Jun 21, 2017 **End:** Jun 30, 2019

**Position:** Secretary

**Dais Seat:** 5



**Vanessa Serrano**

**Start:** Jul 11, 2017 **End:** Jun 30, 2019

**Dais Seat:** 1

## Current Vacancies



**Immediate Vacancy**

**Term Ends:** Jun 30, 2019

**Dais Seat:** 3

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## **ZONING BOARD OF ADJUSTMENTS & BUILDING CODE BOARD OF APPEALS**

The quasi-judicial board makes determinations in connection with variances and special exceptions. Any recourse from decisions of this board must be through the District Court.

### **Details**

**Contact Name:** Hugh Pender

**Contact Email:** hugh.pender@farmersbranchtx.gov

**Contact Phone:** (972) 919-1414

**Enacting Resolution:** (Formerly known as Board of Adjustment) 7/7/1952 Ord. 26 Creation with 5 Members; 11/17/1958 Ord. 167 Serve as Board of Appeals; 2/24/1969 Ord. 769 Powers & Duties; 5/27/1969 Ord. 800 Authority of Adjustment vs. Appeals; 6/30/1969 Ord. 810, 863, 881, 1041 ZBA Grant Variances; 4/3/1972 Ord. 911 2 Alternate Members Added; 9/22/1980 Ord. 1323 (Ord. 1038 & 1004) Serve as The Housing Advisory and Appeals Board & Dangerous Building Board of Appeals; 1/6/1991 Ord. 1954 Amend Public Hearing for Ord. 1038 & 1004; 7/22/2002 Ord. 2678 Appeal Fees; 9/4/2017 Ord. 2915 No Alternates Except ZBA; 2/19/2008 Ord. 2957 Variance Provisions; 8/11/2009 Ord. 3038 Public Hearing Provisions for Housing Authority and Appeals Board 4/2/2013 Ord. 3221 Established 5 Members & 2 Alternates

**Term Length:** 2

**Term Limit:** 3

**Duties:** Duties of the ZBA include determinations if the City's Administration has committed an error in the interpretation and enforcement of the zoning ordinance, review the status of non-conforming uses. Duties of the BCBA include conducting public hearings and decide on appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of the construction codes.

**Meetings:** Regular meetings are typically held the 4th Tuesday of the month at City Hall.

**Member Size:** 7

## Current Appointments (7)



**John Tarleton**

**Start:** Jul 11, 2017   **End:** Jun 30, 2019

**Position:** Chair

**Dais Seat:** 2



**Jarrod Williams**

**Start:** Aug 21, 2018   **End:** Jun 30, 2019

**Position:** Alternate

**Dais Seat:** 7



**Glenn Douglass**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 3



**Mike Del Valle**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Position:** Vice Chair

**Dais Seat:** 1



**Tommie Hylkema**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Position:** Alternate

**Dais Seat:** 6



**Beverly Nelson**

**Start:** Jun 19, 2018   **End:** Jun 30, 2020

**Dais Seat:** 4



**Michael Rogan**

**Start:** Jun 23, 2017   **End:** Jun 30, 2019

**Dais Seat:** 5

## Current Vacancies

No Current Vacancies