



INFORMATION MEMORANDUM

TO: Mayor and City Council

FROM: Kevin Muenchow, Fleet and Facilities Director

DATE: May 7, 2019

SUBJECT: Service Center Project Bids

Back Ground

The Service Center Project (“Project”) is a multiphase project “pay as you go” project to eventually construct a new Service Center at the Keenan Bridge site and the existing Service Center site. Phase one has a construction budget of \$7 million in the Utilities Non-Bond CIP fund and will construct a 16,800 square foot fleet repair shop and central warehouse building.

City Administration, with the assistance of the City’s Construction Manager, publically advertised and accepted competitive sealed bids for various trades, work, equipment and materials related to the construction of Phase One of the Service Center Project. The bids were received on Thursday, March 28, 2019 at 2 pm, the seal bids received were opened and publically read by the Construction Manager in the presence of the City’s Purchasing Agent.

The City’s Construction Manager assisted the City in evaluation the lowest and most qualified bid for various portions of the Project. The bid total cost for construction is \$5,604,732, making the final project budget estimate of \$6,956,637. The difference between the construction cost bids and the final project budget estimate consists of the following:

- Construction Manager
- Architect contract
- Fees for project consultants, site engineer, inspections, etc.
- Construction Contingency

Recommendation

City Administration recommends approving Resolution 2019-53 authorizing the City Manager to negotiate and enter into contractual agreement with various trades related to the construction of Phase One of the Service Center Project.