



# **INFORMATION MEMORANDUM**

TO: Mayor and City Council

FROM: Kevin Muenchow, Fleet and Facilities Director

DATE: May 21, 2019

SUBJECT: Purchase of Replacement Generator for the Justice Center

The FY2018-19 Fixed Asset Fund for vehicle/equipment replacement includes the replacement of the Justice Center generator. The generator is 28 years old, which meets the recommended generator replacement criteria to ensure future generator reliability during outages and supports Critical Business Outcome – Plan for, build, and maintain high quality public assets.

City building generators are set up on 25 to 30 year replacement interval, which aligns to industry standards. The Justice Center generator provides backup power to the building, but also the City's Information Services Department server room that supports the Police and Courts network.

The project has the following additional cost elements

- Expansion of existing concrete pad
- Cost to remove existing generator
- Cost to install new generator
- Cost to provide a rental backup generator during the installation

Administration is currently obtaining quotes for these services to complete the project and anticipates the total project costs to be below budget. Once the generator is replaced, the old generator will be moved to the Service Center to be sold in the City Auction.