



# City of Farmers Branch

Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, Texas  
75234

## Meeting Minutes

### City Council

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Tuesday, April 21, 2020

6:00 PM

Council Chambers

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#### AMENDED AGENDA

**Presiding:** 1 - Mayor Robert Dye

**Present:** 5 - Mayor Pro Tem John Norwood, Council Member Bronson Blackson, Council Member Mike Bomgardner, Deputy Mayor Pro Tem Terry Lynne and Council Member Cristal Retana

**Staff:** - City Manager Charles Cox, Deputy City Manager John Land, Assistant City Manager Benjamin Williamson, City Secretary Amy Piukana, City Attorney Peter G. Smith, Police Chief David Hale, Fire Chief Steve Parker, Director of Human Resources Brian Beasley, Director of Public Works Marc Bentley, Director of Sustainability & Health Shane Davis, Director of Planning & Zoning AICP Tina M. Firgens, Director of Economic Development Allison Cook, Director of Library Denise Wallace, Building Official Hugh Pender, Director of Information Services Mark Samuels, Director of Communications Tom Bryson and Director of Fleet & Facilities Kevin Muenchow

#### A. CALL TO ORDER - REGULAR MEETING (6 P.M.)

Mayor Dye called the meeting to order at 6 p.m.

#### B. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Dye provided the Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

#### C. MAYOR AND CITY MANAGER'S REPORT ON ITEMS OF COMMUNITY INTEREST

The City Manager provided a report on items of community interest.

#### D. CITIZEN COMMENTS

Mayor Dye read the following citizen comment received from Ken Spencer, who had concerns regarding an email Deputy Mayor Pro Tem Lynne had regarding displacement and uprooting of homeless people. He urged everyone to not be selfish during this global pandemic.

#### E. CEREMONIAL ITEM

- E.1 20-217**      **Consider accepting a donation from former Mayor John Dodd in the amount of \$2,000 on behalf of the Farmers Branch Police and**

**Fire Department; and take appropriate action**

Mayor Dye recognized former Mayor John Dodd for his generous donation in the amount of \$2,000 on behalf of the Farmers Branch Police and Fire Departments to Farmers Branch for Metrocrest Services use.

Mayor Dye made a motion to accept the funds of \$2,000. Motion seconded by Deputy Mayor Pro Tem Lynne. Motion approved unanimously.

**F. CONSENT AGENDA**

- F.1 20-194 Consider approving the following City Council meeting minute(s); and take appropriate action**
- March 17, 2020
  - March 19, 2020
- F.2 20-195 Consider excusing the absence of Mayor Pro Tem John Norwood from the March 17, 2020 City Council meeting; and take appropriate action**
- F.3 R2020-29 Consider approving Resolution No. 2020-29 authorizing the City's participation in the Office of the Governor, Public Safety Office Criminal Justice Division Coronavirus Emergency Supplemental Funding (CESF) Program, FY 2020 and take appropriate action**
- F.4 R2020-43 Consider approving Resolution No. 2020-43 authorizing submission of an application to Dallas County for the Fiscal Year 2020 Dallas County Community Development Block Grant program for the Bee Street and Springvale Lane Sewer Replacement project; and take appropriate action**
- F.5 R2020-44 Consider approving Resolution No. 2020-44 authorizing the execution of a Residential Demolition/Rebuild Program Incentive Agreement for the owner of the property located at 2604 Leta Mae Lane; and take appropriate action**
- F.6 R2020-45 Consider approving Resolution No. 2020-45 designating J.P. Morgan Chase Bank, N.A. as the City's depository bank; authorizing the City Manager to enter into a depository contract; and take appropriate action**
- F.7 R2020-46 Consider approving Resolution No. 2020-46 authorizing the City Manager to enter into a Communications Facilities License Agreement between the City of Farmers Branch and Verizon Wireless; and take appropriate action**

- F.8 R2020-47** Consider approving Resolution No. 2020-47 authorizing the City Manager to enter into a Communications Facilities License Agreement between the City of Farmers Branch and T-Mobile West LLC; and take appropriate action
- F.9 R2020-48** Consider approving Resolution No. 2020-48 authorizing the City Manager to execute an addendum to the consolidated Public Safety Communications and Dispatch Operations agreement with the Town of Addison, City of Carrollton, City of Coppell, and North Texas Emergency Communications Center, Inc. (NTECC) transferring ownership and operations of the Joint P25 Public Safety Communications System to NTECC; and take appropriate action
- F.10 R2020-49** Consider approving Resolution No. 2020-49 authorizing the City Manager to approve the purchase of one replacement roll-off truck for the Sustainability and Health Department in the total amount of \$171,688 from MHC Kenworth through the Sourcewell Purchasing Cooperative; and take appropriate action
- F.11 R2020-51** Consider approving Resolution No. 2020-51 authorizing an agreement with Lockwood, Andrews & Newnam, Inc. for professional design services of the FB Creek Erosion Repair Reach 1 Project in the amount of \$197,000; and take appropriate action
- F.12 20-208** Consider appointing an Advisory Committee Representative and Alternate Representative to the Trinity River Authority's Central Wastewater Treatment System; and take appropriate action

Deputy Mayor Pro Tem Lynne had questions regarding Agenda Item F.3, (CESF Program) in regards to funding if the grant is not accepted.

Chief Parker stated we are tracking COVID items and utilizing State reimbursement funds and could utilize Federal funding programs, if necessary.

Deputy Mayor Pro Tem Lynne had questions regarding Agenda Item F.4, (CDBG Block Grant) if approval was expected.

Mr. Bentley stated this is a motion to start the grant process.

Mayor Pro Tem Norwood asked for clarification on Agenda Item F.5, (Demo Rebuild) in regards to whom will build the home.

Economic Development Director Allison Cook explained the builder is also the applicant. (Mr. Schaad)

Deputy Mayor Pro Tem Lynne asked for clarification on Agenda Item F.6, (J.P. Morgan Chase Bank N.A.) the City only received one proposal with a 4% price increase, and

asked why didn't other banks submit. He asked if it lack of interest, and if we approached other banks to see if they are interested in bidding for this service.

Director of Finance stated we only received one bid was acceptable, no others were submitted and noted this was prior to the corona virus outbreak.

Mayor Pro Tem Norwood asked for clarification on F.10, (Roll Off Truck) asking if this is used with the green grabber.

Director of Fleet and Facilities Maintenance Kevin Muenchow explained it is a replacement vehicle that assists with the Green Grabber pickups.

Deputy Mayor Pro Tem Lynne asked for clarification on Agenda Item F.11 (FB Creek Repair Reach 1 Project), if monies are available in the storm water fund to absorb this expense.

Director of Public Works Marc Bentley replied stating funds are budgeted and covered under the storm water fund.

After discussion, a motion was made by Council Member Blackson to approve Consent Items F.1 through F.12, as presented. Motion seconded by Council Member Bomgardner. Motion approved unanimously.

## **G. REGULAR AGENDA**

### **G.1 20-204 Receive an update on COVID-19 and consider providing additional funding to Metrocrest Services, Inc.; and take appropriate action**

Fire Chief Steve Parker briefed City Council regarding COVID-19 Pandemic.

Ms. Nicole Brinkley with Metrocrest Services was present to answer any questions. She noted resident demands have increased with over 40,000 meals provided to 629 families. She explained Metrocrest is in need of funding to assist residents with foot and rental assistance.

The City Council discussed impacts to families, neighboring city donations to Metrocrest, re-evaluation in May/June, and additional funding amounts.

The City Manager noted this will impact revenues, some City positions have been furloughed and frozen, however; these needs are important and he feels we could amend the budget to accommodate. He noted Tracy Eubanks was awarded funds from the Federal Government to reallocate funds to ensure they are leveraging monies to support our citizens.

After discussion, a motion was made by Mayor Dye to approve authorizing the City Manager to take necessary action to amend the budget to reallocate \$150,000 to Metrocrest Services. Motion seconded by Council Member Retana. Motion approved unanimously.

### **G.2 20-173 Discuss agenda items for future City Council meetings**

Mayor Dye asked for a Second Quarter Update on Budget Impacts and east side TIF discussion.

Deputy Mayor Pro Tem Lynne made a statement stating he apologizes for offending anyone, noting it was not his intent to offend anyone. He also requested additional communication with neighboring cities to discuss times of need.

Mayor Pro Tem Norwood asked for an update on the restaurant park, new Chipotle and EDC impacts and updates.

Council Member Blackson asked for budget discussion sooner than later.

Council Member Retana asked to review community updates prior to Council, and noted May is Mental Health Awareness Month and suggested a speaker at a future City Council meeting.

**H.1     20-223     The City Council may convene into closed executive session pursuant to Texas Government Code Section 551.071 to consult with the City Attorney on COVID-19 pandemic and related State and Local Controls**

Mayor Dye recessed into closed executive session at 7:39 p.m.

**H.     EXECUTIVE SESSION**

No action.

**I.     TAKE ANY ACTION NECESSARY AS A RESULT OF THE CLOSED EXECUTIVE SESSION**

No action was taken as a result of executive session.

**J.     ADJOURNMENT**

Mayor Dye made a motion to adjourn the meeting at 8:22 p.m. Motion seconded by Council Member Blackson. Motion approved unanimously.

**Signed:** \_\_\_\_\_  
**Mayor Robert C. Dye**

**Attest:** \_\_\_\_\_  
**City Secretary Amy M. Piukana**