



City of Farmers Branch

Historical Park
2540 Farmers Branch Ln
Farmers Branch, TX 75234

Meeting Minutes

Historical Preservation & Restoration Board

Thursday, January 28, 2021

6:30 PM

Virtual via Zoom

Meeting will be held at 6:30 PM.

Absent 1 - Member Ginny Welch

Present 8 - Member Bill Stolp, Chair Ann Christman, Member Betina Miller, Member Lisa Neumeyer, Vice Chair John Hylkema, Member Melissa Dours, Alternate Carloantonio Oliver, and Alternate Teresa Webster

Staff 1 - Hillary Kidd

This meeting will be closed to in person attendance by the public. A temporary suspension of the Open

Meetings Act to allow telephone or videoconferencing has been granted by Texas Governor Greg

Abbott. These actions are being taken to mitigate the spread of COVID-19.

The Historical Preservation and Restoration Board will conduct the meeting by video conference and by utilizing telephonic capabilities. Members are entitled to participate remotely via Zoom Teleconferencing. To join the meeting by video conference, visit the link below:

You are invited to a Zoom webinar.

When: Jan 28, 2021 06:30 PM Central Time (US and Canada)

Topic: Historical Preservation & Restoration Board

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81550869708?pwd=aGp2cm5ueWMzMkxSa0JYTXZlYnpyQT09>

Passcode: 044034

Or iPhone one-tap :

US: +13462487799,,81550869708# or +12532158782,,81550869708#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 253 215 8782 or +1 669 900 9128 or +1 301 715 8592 or
+1 312 626 6799 or +1 646 558 8656

Webinar ID: 815 5086 9708

International numbers available: <https://us02web.zoom.us/j/81550869708>

CALL TO ORDER

The meeting was called to order by Board Chair, Ann Christman at 6:33 PM.

AGENDA ITEMS

B.1 [TMP-3251](#) Consider approval of minutes for November 12, 2020; and take

appropriate action.

Member Melissa Dours moved the minutes of the November 12, 2020 be approved as presented. Member Betina Miller seconded. The motion carried by the following vote:

Aye: 7 - Member Stolp, Member Miller, Neumeyer, Vice Chair Hylkema, Member Dours, Alternate Oliver and Alternate Webster

B.2 [TMP-3314](#) Discuss proposed Arts District Task Force; and take appropriate action.

Recreation and Culture Manager, Maria Minter reviewed a presentation from the Arts and Culture Committee for a Farmers Branch Art District. The proposed area which encompasses the Historical Park, Rose Garden, The Firehouse Theatre, and The Grove. This proposal is in the planning stage. Over the next few years the committee is working with Economic Development and Tourism to incorporate an Arts District near the developing Mustang Station area. The goal is to highlight local artists in Farmers Branch as well as plan Arts and Culture Events. Maria is asking for a representative from the Historical Preservation and Restoration Board to sit on the Arts District Task Force. The next Arts and Culture meeting is February 17.

B.3 [TMP-3252](#) Consider excusing the absence of Carloantonio Oliver and/or Bill Stolp from the November 12, 2020 Board meeting; and take appropriate action.

Member Danielle Neumeyer moved to excuse the absences. Vice Chair Johannes Hylkema seconded, The motion carried by the following vote:

Aye: 7 - Member Stolp, Member Miller, Neumeyer, Vice Chair Hylkema, Member Dours, Alternate Oliver and Alternate Webster

B.4 [TMP-3315](#) Receive Historical Park Quarterly Report: Fourth Quarter FY 19-20 and Year End

Historical Park Manager, Hillary Kidd provided an update on the Park. The full Quarterly Report was included in the Board packet.

Key Summary points include:

- Due to the COVID-19 outbreak and subsequent stay-at-home order, the Historical Park ceased operations beginning March 13 through May 31.
- The year-to-date overall revenue totals for FY 19/20 has increased by 25%.
- The total revenue for FY 19/20 was \$84,702.60 while FY 18/19 was \$67,804.44; an increase in revenue of \$16,898.16.
- The year-to-date rental revenue for FY19/20 decreased by 63% compared to the previous year.
- "Other" revenue increased by 106% compared to the previous year. (FY 19/20 totaled \$72,926.85 while FY 18/19 totaled \$35,384.69, an increase of \$37,542.16.)
- One of the programs that contributed to the overall increase in "Other" revenue was the Girls Make History Camp.
- The year-to-date operational expenses for FY 19/20 decreased by 18.5% compared to the previous year.

B.5 [TMP-3311](#) Receive a Historical Park update.

Historical Park Manager, Hillary Kidd gave the Park update. The City's 75th Birthday Celebration, originally scheduled for March 27, has been postponed until July 2 (to coincide with the Independence Day Celebration). The committee to help Hillary plan out Historical Park involvement of the 75th Anniversary includes Vice Chair Johannes

Hylkema, Member Missy Dours, Member Betina Miller, and Member Danielle Neumeyer. At the last City Council meeting three awards were given out from the DFW Directors Association: Bonnie Newman, Historical Cultural Specialist, received a distinguished professional award, Rachel Arroyo, Recreation Superintendent, received an award for her mentorship program, and the Special Events team received an award for their Denton Drive Live Music Series.

The *Witness to History Award* will be presented to Marshall's Bar-B-Q at the City Council meeting on March 2.

Upcoming Park events include: Painting with Paloma, Art at the Park, Girl Scout World Thinking Day patch workshop, and the Mad Hatter Tea.

Vice Chair Johannes Hylkema is up for the Board Member Excellence Award. The award winner will be announced in next Tuesday's Council meeting.

B.6 [TMP-3313](#)

Discuss Gazebo paint color; and take appropriate action.

A Farmers Branch resident has made a complaint regarding the paint color of the Historical Park's Gazebo. The resident feels it should match the Queen Anne House. The Gazebo is currently all white as it is the most cost effective. The Board reviewed this request.

Member Bill Stolp moved the Board to support the Historical Park staff's decision on the Gazebo's paint color. Member Danielle Neumeyer seconded. The motion carried by the following vote:

Aye: 7 - Member Stolp, Member Miller, Neumeyer, Vice Chair Hylkema, Member Dours, Alternate Oliver and Alternate Webster

B.7 [TMP-3316](#)

Receive Sub-Committee updates.

StEPs

- o A year ago AASLH, the governing body of the StEPs program, updated the workbooks to add additional sections. The committee ordered a new workbook.

Fundraising

- o The committee met last week, but still has limited progress due to COVID limitations.
- o The committee met with Historical Park Manager, Hillary Kidd to see how the committee and Board can help offset costs of Historical Park events. Two ideas were proposed:
 - Day of the Dead - collect sponsorships for altars and allow sponsors to decorate their altars according to guidelines.
 - A Celebration of Christmas: Santa Claus is Comin' to Town - collect sponsorship for Christmas trees, in which companies /individuals can decorate a tree as part of a competition.

Farmers Branch Keenan Cemetery

- o Working to preserve the cemetery, the committee decided to keep the large gates closed to discourage any cars from entering the cemetery.
- o A small amount of funding has been received. First set of updates will include new flag, painted pole, and light for flag. New trashcans and signage will be added to the cemetery.

- B.8** [TMP-3319](#) Discuss Ordinance # 2911 and recommendation to revise; and take appropriate action.

The Farmers Branch Keenan Cemetery sub-committee reviewed the ordinance, and proposed the following changes:

- The current ordinance prohibits pets in the cemetery; recommendation to remove and add a sign for persons to be respectful and clean up after pets.
- The current ordinance sets forth a list of items that are not allowed to be left on graves or headstones; recommendation to state "Only approved items can be left on graves or headstones."
- The current ordinance prohibits the carrying of firearms in and around the cemetery; recommendation to delete (in accordance with Texas Law for Open Carry Laws).
- The current ordinance limits the types of building materials and types; recommendation to add "Unless approved by the City Supervisor" to the ordinance.

Member Danielle Neumeyer moved to accept all recommendations proposed by the cemetery sub-committee regarding Ordinance # 2911. Member Melissa Dours seconded. The motion carried by the following vote:

Aye: 7 - Member Stolp, Member Miller, Neumeyer, Vice Chair Hylkema, Member Dours, Alternate Oliver and Alternate Webster

- B.9** [TMP-3263](#) Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch.

Member Bill Stolp inquired about the Park's availability for individuals to set up telescopes for star viewing. Historical Park Manager, Hillary Kidd noted the Park should be available for individuals to observe stars but arrangements would need to be made.

- B.10** [TMP-3264](#) Discuss agenda items for future Historical Preservation and Restoration Board meetings.

No discussion.

CITIZEN COMMENTS

There were no comments made.

ADJOURNMENT

The meeting was adjourned at 7:41 PM.

Vice Chair Johannes Hylkema moved to adjourn the Board meeting. Member Betina Miller seconded. The motion carried by the following vote:

Aye: 7 - Member Stolp, Member Miller, Neumeyer, Vice Chair Hylkema, Member Dours, Alternate Oliver and Alternate Webster

Chair

Secretary