



INFORMATION MEMORANDUM

TO: Mayor and City Council

FROM: Sherrelle Evans-Jones Kevin Barrett
Director of Finance Court Administrator

DATE: June 1, 2021

SUBJECT: Municipal Court Collections Vendor

BACKGROUND

In 2006, City Council approved entering into a contract with Municipal Services Bureau to collect delinquent municipal court citations as provided in the Code of Criminal Procedure Article 103.0031. Periodically, administration reviews the collection agency and entertains other firms/agencies to confirm our vendor is the best fit for The City.

In 2021, Administration scheduled meetings with four agencies (including Municipal Services Bureau). At this time, City Administration believes that Linebarger Goggan Blair & Sampson, LLP has the most resources to best service the City.

Linebarger Goggan Blair & Sampson, LLP assists hundreds of counties and municipalities in recovering delinquent civil and criminal traffic citations, as well as other types of court fees and fines, such as those associated with misdemeanor convictions. Linebarger has a home office located in Dallas, TX and a dedicated call center of 80 employees in the State. Linebarger is currently the vendor the City uses for municipal property tax collections, in which we have a good working relationship.

RECOMMENDATION

City administration recommends authorizing the City Manager to enter into a contract with Linebarger Goggan Blair & Sampson, LLP and ratifying Resolution No. 2021-077 approving said contract.