## University Food Services Farmers Branch TX Alcohol Awareness Program

University Food Services requirements for alcohol service are as follows:

- 1. All unit manager and all employees at the location that will serve alcohol are required to take an alcohol training course prior to serving alcohol as an employee.
- 2. The location manager is responsible for ensuring that employees maintain current alcohol training certifications which managers shall keep in employee personnel files.
- 3. An employee will not be allowed to serve alcohol if their alcohol training certification has expired
- 4. Consumption of alcohol is permitted only in designated areas. Guests shall not be permitted to leave designed areas with any open or closed containers of alcohol.
- 5. Outside alcohol may not be brought into a designated area by guests.
- 6. Service of alcohol will only occur during the regular business hours of the restaurant between 10:00 a.m. to 8:00 p.m. daily.
- 7. Employees are prohibited from consuming alcoholic beverages before, during and after their work shifts.
- 8. All alcoholic beverages must be stored in one or more secured areas that are only accessible by management.
- 9. Visibly intoxicated or underage guests shall not be served alcohol.
- 10. Anyone that appears under the age of 40 shall be asked to present a valid ID. Employees shall physically examine the ID out of protected covers to ensure the ID is valid.
- 11. Guests passing alcohol to minors shall be reported to the location manager and shall be removed from the premises and subject to arrest, unless otherwise authorized by applicable law.
- 12. Employees shall observe and monitor the guests. If an employee has reason to believe a guest is obviously intoxicated, the location manager should be notified immediately.
- 13. No more than 2 alcoholic beverages may be served to 1 individual at a time. The location manager has authority to reduce such maximum limit to one alcoholic beverage at a time.
- 14. Substantial food and non-alcoholic beverages are required to be offered when alcohol is served.
- 15. Alcohol sales shall be limited to on-premise consumption only and shall be prohibited for off-premise consumption.
- 16. Sales of food and non-alcoholic beverages in the restaurant shall be at least 50% of the gross sales for each quarterly reporting period.

Note the service of alcohol is a privilege which can be revoked and the improper service of alcohol by you can lead to your arrest.

University Food Services has more extensive alcohol policies which shall be provided to its employees upon their hiring and which shall be acknowledged by such employees. Should you have any questions regarding the foregoing, please contact your immediate supervisor and/or the legal department.