



Legislation Text

File #: R2017-039, Version: 1

Consider approving Resolution No. 2017- 039 awarding unit price bids for the annual purchase of chemicals and fertilizers for the Parks and Recreation Department; and take appropriate action.

BACKGROUND:

The Parks and Recreation Department requests bids for an annual supply of chemicals and fertilizers. Bidding an annual supply increases staff efficiency and is more cost efficient than buying individual items numerous times throughout the year.

DISCUSSION:

Bid requests were advertised and sent to eight vendors. Five bids were received and opened on December 20, 2016. Vendors were notified in the specifications that the quantities were estimates and that the City may purchase adjusted quantities of each product. The low bids received met specifications on all items. The total cost of the low bid items meeting specifications is \$102,000.17.

There is \$110,500 budgeted for the annual supply of chemicals and fertilizers. The balance of that account will be utilized to purchase other fertilizers that cannot be included due to price volatility.

RECOMMENDATION:

Recommended motion by City Administration to approve Resolution No. 2017-039 awarding bids for chemicals and fertilizers for the Parks and Recreation Department, to the following vendors:

Harrell's LLC: Items 1, 3, 6, 7, 12, 21, 27, 33, and 35 in that amount of \$20,151.36

Helena Chemical Company: Items 5, 8, 11, 15, 22, 25, 29, 32, and 39 in that amount of \$47,055.96

SiteOne Landscape Supply: Items 4, 17, 24, 28, 36, and 38 in the amount of \$12,528.68

Target Specialty Products: Items 18, 23, and 37 in the amount of \$2,986.40

WinField Solutions: Items 2, 9, 10, 13, 14, 16, 19, 20, 26, 30, 31, and 34 in the amount of \$19,277.77

POSSIBLE COUNCIL ACTION:

1. I move to approve Resolution No. 2017-039 awarding the bid for chemicals and fertilizers to Harrell's LLC, Helena Chemical Company, SiteOne Landscape Supply, Target Specialty Products, and WinField Solutions.
2. I move to approve Resolution No. 2017-039 awarding the bid for chemicals and fertilizers to Harrell's LLC, Helena Chemical Company, SiteOne Landscape Supply, Target Specialty Products, and WinField Solutions,

with modifications.

3. I move to table the issue for further study or take no action.

ATTACHMENTS:

1. Resolution No. 2017-039