



Legislation Text

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Discuss the upcoming City Council quarterly update presentation.

BACKGROUND:

The City Council has requested that the Planning and Zoning Commission provide quarterly update presentations to them, with the next presentation occurring on August 21, 2018. The purpose of these presentations is to inform the Council of:

- The mission and goals of the Commission and how that aligns with the Council's guiding principles for the City;
- Items the Commission is currently working on and/or in the future;
- Communicate useful information that the Commission believes is of benefit to the Council;
- Accomplishments; and
- Seek direction from the Council related to any particular items.

Staff has prepared a draft presentation for the Commission's consideration and discussion at their meeting on August 13, 2018. This draft presentation was prepared based upon initial direction provided by the Commission at their meeting on July 16, 2018.

Upon receiving additional direction from the Commission on August 13, 2018, staff will continue to work with the Commission's chairman for any additional presentation refinements.

The City Secretary has provided the attached documents to assist the Commission and staff with preparing the presentation content. The Commission's 2018 Work Program is also attached.

The presentations should be approximately 15 minutes in length, and should address "big picture" items related to the Commission's work.

The presentations will occur during the Council's study session meetings, and will be given by the Commission chairman (or alternate commissioner if the chairman is not available). Other members of the Commission are welcome to attend the Council meeting.

The next subsequent presentation is tentatively scheduled for November 13, 2018. Also, these quarterly presentations are in addition to the quarterly luncheons that the Council is hosting with the City's boards and commissions chairpersons.

RECOMMENDATION:

Staff recommends the Planning and Zoning Commission provide direction related to the draft City Council quarterly presentation for August 21, 2018.

ATTACHMENTS:

1. Draft presentation
2. Boards and Commissions Council Presentation Guide
3. Planning and Zoning Commission 2018 Work Program