



Legislation Text

File #: R2018-124, **Version:** 1

Consider approving Resolution No. 2018-124 awarding the 2018-2019 annual supply of small water meters in a unit price purchase to Zenner Performance Meters; and take appropriate action

BACKGROUND:

The Public Works Department requested bids for the 2018-2019 annual supply of small electronic water meters. Bids were prepared using estimated quantities and are awarded on a unit price basis. The proposed contract is for a one year period with an option for one renewal period, if agreeable by both parties. Funds are available in the 2018-2019 Public Works Operating Budget for the purchase of small water meters needed throughout the City.

This contract is also a continuance of a program of converting all meters to electronic reading format. It is Public Works intention to replace non electronic, damaged or non-operating meters with new more efficient and accurate electronic reading meters. Currently, a little over fifty (50%) percent of all meters are electronic reading.

DISCUSSION:

Three bids were received and opened on November 6, 2018. Zenner Performance Meters submitted the lowest unit price bid in an amount of \$55,654 with a one year renewal period. Zenner Performance Meters has supplied the City with meters in the past with satisfactory performance. Contract is being awarded for an estimated quantity and may increase as needed. Funds are available for purchasing additional meters, if necessary, at awarded unit bid prices within the 2018-2019 Public Works Operating Budget.

FISCAL IMPACT:

Budgeted Financial Impact (2018-2019 Public Works Utility Division Operating Budget, 501-8086-680-20-75)

RECOMMENDATION:

City Administration recommends approving Resolution No.2018-124 awarding the 2018-2019 annual supply of small water meters in a unit price purchase to Zenner Performance Meters with a one year renewal period.

POSSIBLE COUNCIL ACTION:

- 1) Motion to approve Resolution No.2018-124 awarding the 2018-2019 annual supply of small water meters in a unit price purchase to Zenner Performance Meters.
- 2) Motion to approve Resolution No.2018-124 awarding the 2018-2019 annual supply of small water meters in a unit price purchase to Zenner Performance Meters, with modifications.
- 3) Motion to table the issue for further study or take no action.

ATTACHMENTS:

1. Bid Tabulation
2. Resolution No. 2018-124