



## Legislation Text

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File #: R2019-79, Version: 1

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**Consider approving Resolution No. 2019-79 awarding unit price bids for the annual purchase of chemicals and fertilizers for the Parks and Recreation Department; and take appropriate action**

**BACKGROUND:**

The Parks and Recreation Department requests bids for an annual supply of chemicals and fertilizers. Bidding an annual supply increases staff efficiency and is more cost effective than buying individual items numerous times throughout the year.

**DISCUSSION:**

Bid requests were advertised and sent to eight vendors. Seven bids were received and opened on February 26, 2019. Vendors were notified in the specifications that the quantities were estimates and that the City may purchase adjusted quantities of each product. The low bids received met specifications on all items.

There is \$110,500 budgeted for the annual supply of chemicals and fertilizers. The total cost of the low bid items meeting specifications is \$105,033.82. The balance of that account will be utilized to purchase chemicals for which need and use cannot be predicted.

**RECOMMENDATION:**

City Administration recommends approving Resolution No. 2019-79 awarding bids for chemicals and fertilizers for the Parks and Recreation Department, to the following vendors:

BWI: Items 1, 2, 3, 6, 10, 13, 19, 24, 25, 31, 33, and 36 in the amount of \$14,049.68

Harrell's: Items 12, 26, and 28 in the amount of \$16,251.70

Helena: Items 4, 9, 11, 15, and 27 in the amount of \$37,144.16

SiteOne: Items 14, 16, 17, 22, 30, and 34 in the amount of \$20,319.06

Target: Item 5, 18, 21, 23, 29, 32, and 35 in the amount of \$16,589.56

Winfield Solutions: Items 7, 8, and 20 in the amount of \$679.66

**POSSIBLE COUNCIL ACTION:**

1. I move to approve Resolution No. 2019-79 awarding the bid for chemicals and fertilizers to BWI Companies, Inc., Harrell's LLC, Helena Chemical Company, SiteOne Landscape Supply, Target Specialty Products, and WinField Solutions.
2. I move to approve Resolution No. 2019-79 awarding the bid for chemicals and fertilizers to BWI Companies, Inc., Harrell's LLC, Helena Chemical Company, SiteOne Landscape Supply, Target Specialty Products, and WinField Solutions, with modifications.
3. I move to table the issue for further study or take no action.

ATTACHMENT:

1. Resolution No. 2019-79